

Meeting Summary

Nevada State Board of Cosmetology Board Meeting

This meeting was video-conferenced between Las Vegas, Nevada and Carson City, Nevada

The Board of Cosmetology conducted a Board Meeting on Monday, May 4, 2015.
This was a regular meeting as noted on our yearly schedule of meetings

The Audio recording for this meeting can be found on the Board of Cosmetology website:

<http://cosmetology.nv.gov/About/Meetings/2015/2015-Meetings/>

Board Members Present:	April Long – President Perry Nixdorf – Vice President Jeannette Bonaldi – Secretary/Treasurer Cokie Booth – Public Member Alex Leeder – Board Member JoAnna Tran – Board Member
Executive Director	Gary K. Landry
Deputy Executive Director	Adam Higginbotham
Board Counsel	Sarah Bradley, Deputy Attorney General
Staff	Gloria Alexander – Senior Office Manager Andrew Helms – Chief Financial Officer Annie Curtis – Chief Inspector Monica Bradford – Executive Assistant Charlene Marsh - Inspector Rodney Moore – Inspector Jeff Green - Chief Investigator

The meeting was called to order at 9:00 AM by President, April Long.

The following are the descriptions of the agenda items, the actions taken and the vote on those items.

- 1. Call to order/roll call.**
- 2. The Pledge of Allegiance**
- 3. Reading of the Board of Cosmetology Mission Statement**
- 4. Comments by general public:**

There were no comments made by the general public

5 **Consideration and approval of the agenda** and its posting (for Possible Action)

This meeting was noticed and posted in accordance with the open meeting law requirements of the State of Nevada (NRS Chapter 241)

Action Taken: The agenda and its posting was approved

Motion: Cokie Booth **Second:** Alex Leeder

Vote: **Ayes:** 6 **Nays:** 0

Motion Carried

6. **Consideration and approval of minutes** from the February 9, 2015 meeting (for Possible Action)

Action Taken: Approval of the minutes from the February 9, 2015 meeting

Motion: Cokie Booth **Second:** Alex Leeder

Vote: **Ayes:** 6 **Nays:** 0

Motion Carried

7. **Formal Complaint Hearing:** NSBC vs Temptations II Salon, Lic # S-13956. Disciplinary hearing to determine whether grounds for discipline exist pursuant to NRS 644.430 (for Possible Action)

Action Taken: This Formal Complaint Hearing was moved and will be heard at the August 3, 2015 Board meeting

No Motion or vote required

8. **Petition to Appear:** Norma Tovar (C-34074) Requesting the Board to approve Variances for a portable sink and a portable shampoo bowl at her new salon location (NAC 644.330.1) (for Possible Action)

Action Taken: Approval granted for a variance to use a portable sink and a portable shampoo bowl with written approval from the Swap Meet owner for waste water dumping

Motion: Alex Leeder **Second:** Perry Nixdorf

Vote: **Ayes:** 6 **Nays:** 0

Motion Carried

9. **Petition to Appear:** Ilan Gelberg Tausher, Laka Manicure Express (S-13445)
Requesting the Board to approve a variance to add aesthetic services in his existing nail service kiosk salon (NRS 644.325.3 / NRS 644.330.1)
(for Possible Action)

Action Taken: Approval granted to add aesthetic services to the existing nail service kiosk

Motion: Jeannette Bonaldi **Second:** Cokie Booth

Vote: **Ayes:** 6 **Nays:** 0

Motion Carried

10. **Petition to Appear:** Charlotte Spencer (H-1013) Requesting the Board to approve a refund of the late charges paid (NRS644.325.3/NRS644.330.1)
(for Possible Action)

Action Taken: Petitioner failed to appear before the Board.
Board denied petition to refund late fees as it is mandated under NRS 644.330.1

Motion: Alex Leeder **Second:** Jeannette Bonaldi

Vote: **Ayes:** 6 **Nays:** 0

Motion Carried

11. **Consideration and approval of the proposed Executive Director Human Resource policies** as approved by the Human Resources Subcommittee
(for Possible Action)

Action Taken: Approval of the Human Resources policy for the Executive Director as approved by the Human Resources sub-committee with the noted changes

Motion: Alex Leeder **Second:** Jeannette Bonaldi

Vote: **Ayes:** 6 **Nays:** 0

Motion Carried

12. **Consideration and approval of the FY 2016 budget** (for Possible Action)

Action Taken: Approval of the Budget for the FY 2016

Motion: Cokie Booth **Second:** Alex Leeder

Vote: **Ayes:** 6 **Nays:** 0

Motion Carried

13. **Discussion of proposed legislation:** Executive Director Landry will present the current status on AB246, the Board sponsored Bill currently being discussed during the 78th (2015) Legislative Session along with AB409, a non-Board sponsored Bill addressing makeup artists (for Possible Action)

Action Taken: Board authorized Executive Director Landry to continue with best efforts to represent the Board's interests and intents

Motion: Alex Leeder

Second: Jeannette Bonaldi

Vote: **Ayes:** 6 **Nays:** 0

No Public comment

Motion Carried

14. **Discussion on protecting the public:** The Board will discuss possible Solutions to protect the public when a licensee is found to be suffering from substance abuse. (for Possible Action)

Action Taken: Board directed Executive Director Landry to explore any diversion policies or protocol used by other State agencies as a template for this Board to adopt

Motion: Alex Leeder

Second: Cokie Booth

Vote: **Ayes:** 4 **Nays:** 2

No Public Comment

Motion Carried

15. **Discussion of update on litigation:** An update on the L Waugh Makeup Institute case will be presented to the Board (for Possible Action)

Action Taken: No Action Needed

16. **Presentation on current software system:** A report on the current GLSolutions Software implementation will be presented to the Board (for Possible Action)

Action Taken: No Action Needed

17. **Presentation of Employee Satisfaction Survey**: The results of the 2014 Employee satisfaction survey will be presented to the Board (for Possible Action)

Action Taken: Continue with the yearly Employee Satisfaction Survey but exempt the Board from the survey

Motion: Cokie Booth

Second: Jeannette Bonaldi

Vote: **Ayes:** 6 **Nays:** 0

Motion Carried

18. **Presentation on Inspection Process**: An overview of the current inspection Process utilizing hand held electronic devices will be presented to the Board. A discussion of a new idea in the inspection process will be presented by Board member Booth. (for Possible Action)

Action Taken: No Action Needed

19. **Presentation on cost analysis for infection control class for respondents**: A report on the preparation and execution costs for the approved infection control class will be presented to the Board (for Possible Action)

Action taken: Approval of the cost analysis to use as a tool when imposing fines for disciplinary action cases

Motion: Alex Leeder

Second: Jeannette Bonaldi

Vote: **Ayes:** 5 **Nays:** 1

No Public Comment

Motion Carried

20. **Consideration and approval** of **Executive Director's Report** (for Possible Action)

Executive Summary

Testing Summary

Licensing Summary

Inspection Summary

Financial Summary

Cash Flow Analysis

Strategic Projects Update

Follow up items from February 9, 2015 Board Meeting

Action Taken: Approval of the Executive Director's Report

Motion: Cokie Booth

Second: Jeannette Bonaldi

Vote: **Ayes:** 6 **Nays:** 0

Motion Carried

21. **Comments by Board Members** and **future agenda items:**

Alex Leeder : Update on the use of salicylic acid within a licensed cosmetological establishment by a licensee

April Long : Discussion and decision on the interpretation of the laws regarding copying licenses

22. **Comments by General Public.**

Amy Christensen, Paul Mitchell The School Reno:

As a Title 4 School, no student can enroll unless they have a High School diploma or a GED as required by the Department of Education

23. **Adjournment** (for Possible Action)

Action taken: The May 4th, 2015 meeting was adjourned at 3:06 PM

Motion: Cokie Booth **Second:** Alex Leeder

Vote: **Ayes:** 6 **Nays:** 0

Motion Carried