NEVADA STATE BOARD OF COSMETOLOGY

Las Vegas Office
1785 E. Sahara Avenue, Suite 255
Las Vegas, Nevada 89104
702.486.6542

Reno Office
4600 Kietzke Lane-Building 0, Suite 262
Reno, Nevada 89502
775.688.1442

www.cosmetology.nv.gov

RECIPROCITY APPLICATION

This application is for individuals that have a license in another state, U.S territory, out-of-country or district and wish to obtain a Nevada license in cosmetology, hair designer, hair braider, aesthetician, nail technologist, or demonstrator of cosmetics.

Reciprocity Requirements

In order to be eligible for reciprocity in the State of Nevada an applicant must meet the requirements listed below:

- ☐ Applicant must be a United States' citizen or lawfully entitled to remain and work in the United States.
- ☐ Applicant must have successfully passed a written examination which was professionally developed and used on a national basis.
- ☐ Applicant must be currently licensed and in good standing in another state, U.S. territory, or district as a cosmetologist, hair designer, hair braider, aesthetician, nail technologist, or demonstrator of cosmetics.
- ☐ Applicant must be of good moral character.
- ☐ Applicant must be at least 18 years of age.

Testing Requirements

All reciprocity applicants must take at least the Nevada State Law test. The law test consists of 25 questions and applicants must pass with a 75%. The test for reciprocity applicants is offered on Mondays at 9:00am and 1:00pm.

Applicants that have never passed a national written examination must take the Nevada State Law test and the NIC National written test, which is a 110-question test focusing on sanitation and skill based questions.

Applicants with out-of-country training or with a Florida Full Specialist, Facial Specialist, or Nail Technician license must take the Nevada State Law test, NIC written, and NIC practical test.

For information concerning the Nevada State Law and/or the NIC National written test, please scan the barcode below or visit the website.

Nevada State Law

NIC National written

Timeline

The timeline to complete the reciprocity process and testing varies. Oftentimes the most time consuming document to obtain is having your current state board in which you are licensed to send your **license certification** to the Nevada State Board of Cosmetology. A **license certification** is a document sent from one state board directly to another state board certifying that the applicant is licensed and that the license is in good standing. To have a license certification sent directly to the Nevada State Board of Cosmetology, please contact the state board in which you are currently licensed.

Once we have received your application, this form, and your license certification directly from your existing state board, you will be scheduled for the applicable test(s) and will received a test notification letter for the state law and any other test you may be required to complete.

After your test has been successfully completed, you may receive your license to practice in the State of Nevada. The complete timeline from applying for a license through reciprocity, to testing, and to receiving a license can range anywhere from 10 days to 90 days, it depends on the receipt of the license certification and passing the required test(s).

What is next?

First, contact the state board you are currently licensed in, request a license certification to be sent to the Nevada State Board of Cosmetology. Second, submit this application with any required documentation to the Nevada Board. Third, wait 10 business days after submitting your application to receive your test notification letter (may be delayed due to license certification receipt from your current state board). Fourth, pass the applicable test and receive license.

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Items required to complete this application:

- ☐ Complete this form
- ☐ 2 Current Passport photos
- ☐ Notary Stamp/Signature
- ☐ Submit $325.00 by cashier's check/money order/credit card — $200 Reciprocity Fee; $125 Testing and App. Fee
- ☐ Copy of US Passport, Birth Certificate, or Nevada Voter Registration
- ☐ Proof of legal name change, if applicable
- ☐ License certification from state currently licensed
- ☐ If you are not a US Citizen, you must include one copy of your foreign birth certificate translated in English *or* foreign passport **AND** a copy of your US Resident Card, Work Visa, or other official US documentation granting you work authorization in the US

PAYMENT INFORMATION

I am paying for this renewal using a: ◯ Cashier's Check ◯ Credit Card (listed below) ◯ Money Order

If paying by Credit Card, enter information below:

Card Type: ◯ Visa ◯ MasterCard ◯ American Express ◯ Discover

Name on Card _____

Billing Address _____ City _____ State _____ Zip _____

Credit Card # (16 digits) _____ CCV Code(on back) _____ Expiration Date _____

APPLICANT INFORMATION

Are you a U.S. Citizen: ◯ Yes ◯ No Cosmetology School Attended _____

Check your profession: ◯ Cosmetologist ◯ Nail Technologist ◯ Aesthetician ◯ Instructor ◯ Hair Designer ◯ Hair Braider ◯ Electrologist ◯ Cosmetic Demonstrator

I wish to take the Nevada State Law in: ◯ English ◯ Spanish

If required, I wish to take the National Written Exam in: ◯ English ◯ Spanish ◯ Vietnamese ◯ Korean

Social Security # _____ Date of Birth _____ Birth Country _____

First Name _____ Middle Name _____ Last Name _____

Mailing Address _____ Apt/Suite _____

City _____ State _____ Zip Code _____

County _____ Phone # _____ Work # _____

Email Address _____

PROFESSIONAL LICENSING INFORMATION

State Currently Licensed In _____ List All States You Held a License In _____

Original License Date _____ Expiration Date of Current License _____

CONTINUE ON BACK ***CONTINUE ON BACK*** ***CONTINUE ON BACK***

COMPLETE THIS PAGE IN THE PRESENCE OF A NOTARY

MILITARY QUESTIONNAIRE

Have you ever served in the U.S. Military? ◯ Yes ◯ No

If yes, what branch? _____ Military Occupation _____ Dates of Service _____

AFFIRMATION STATEMENT

I affirm that the information completed and submitted with this application is true and accurate. I also affirm that I have read and understood Nevada Revised Statutes (NRS) 644 and Nevada Administrative Code (NAC) 644 and that I will follow all laws and regulations detailed in NRS 644 and NAC 644. I further affirm that I am competent and physically able to perform the functions allowed within NRS 644 and NAC 644 in regards to my licensed profession.

I affirm, in the presence of a notary, that I have completed the 10th grade or its equivalent (12th grade if applying to be an electrologist).

HIGH SCHOOL AFFIDAVIT

Did you complete high school, obtain a GED or pass an Ability to Benefit (ABT) exam? ◯ Yes ◯ No

If you answered 'no' to the question above, please list the highest grade completed _____

CHILD SUPPORT INFORMATION

Please mark the appropriate response. ***Note:*** *Failure to answer the questions below will result in denial of the application. If you are not in compliance with a court order, please do not submit the application. Please contact the district attorney or other public agency enforcing the order.*

I am subject to a court order that requires me to pay for the support of one or more children. ◯ Yes ◯ No

I am in compliance with that court order. (If you answered 'No' to the question above mark N/A). ◯ Yes ◯ No ◯ NA

FELONY INFORMATION

Have you ever been convicted of a felony? ◯ Yes ◯ No

If you answered 'yes' to the question above, please provide any court documents, statements, and other information pertaining to the felony conviction for Board review.

APPLICANT SIGNATURE

Applicant Signature _____ Date _____

NOTARY

STATE OF _____

COUNTY OF _____

_____ has affirmed after being duly sworn that the statements listed above are true in every respect and the information provided on the application and within are true and accurate.
Name of Applicant

Subscribed and sworn to before me on _____ of _____, _____.
Day Month Year

Place Notary Stamp in This Box.

Notary Signature _____